





This LEASE SUMMARY form is provided to allow applicants and their landlord to submit lease information without submitting the full written lease.

**IMPORTANT:** Applicants and landlords with a written lease must have available the written lease, and must submit the lease if requested by the ACCA Program. This LEASE SUMMARY form may not supersede a valid written lease. Applicants with oral leases may use this form to provide information regarding their lease arrangement, but are required to establish a written lease through the ACCA Landlord Tenant Agreement.

LEASE SUMMARY FORM					
	Property Information for Primary Residence ("Property")	Rental Address:			
		Complex name, if applicable:			
		City:	State: NC	Zip:	County:
	Tenant Information: <i>Name listed in row 1 is Head of Household and shall sign on behalf of Tenant and household members.</i>	1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
	Property Landlord/Property Manager ("Landlord"):				
	Landlord Telephone:	Email:			
	Lease Term:	to	Current lease arrangement:		
	Monthly Base Rent amount: \$	<input type="checkbox"/> Written <input type="checkbox"/> Oral			
Are the following utilities included in the lease or paid for by the Landlord?		Sewage/Wastewater? <input type="checkbox"/> YES <input type="checkbox"/> NO	Water? <input type="checkbox"/> YES <input type="checkbox"/> NO	Electricity? <input type="checkbox"/> YES <input type="checkbox"/> NO	Gas/Propane? <input type="checkbox"/> YES <input type="checkbox"/> NO
Additional monthly fees charged in Rent (such as pet fees). Describe in the blank below: <input type="checkbox"/> _____ at \$ _____ a month <input type="checkbox"/> _____ at \$ _____ a month <input type="checkbox"/> _____ at \$ _____ a month			Late Rent Information (if applicable): Number of months late: _____ Total amount of rent back owed: \$ _____		

ATTESTATION: Landlord attests that Landlord is owner of the Property, property manager, broker, or otherwise possesses the legal standing and authority to enforce the terms of the Property lease, and that Tenant and Landlord have a valid landlord/tenant relationship, wherein Tenant does not own or have any interest in the Property. Landlord affirms under penalty of perjury that the facts set forth in these statements are true and accurate at the time of submitting this LEASE SUMMARY form.

Landlord's Signature: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_